



U.S. Figure Skating
2011 Club Education Series: Building Exceptional Boards
Tri-States Council, Bowling Green, Ohio - September 10th

8:00 a.m.	Registration
8:30 – 9:00 a.m.	Welcome and Introductions
9:00 – 11:00 a.m.	All about your club: <ul style="list-style-type: none">• Mission / Vision• Board of Directors-Job Descriptions-Building• Board Building Practices / Board Meetings• Agenda / Minutes / Consent Agenda• Bylaws• Communication – New Media
11:00 – 12:00 p.m.	Finance <ul style="list-style-type: none">• Compliance• Fiscal Management• Fund Raising
12:00 – 12:30 p.m.	Lunch
12:30 – 1:40 p.m.	Breakout Sessions <ul style="list-style-type: none">○ Social networking○ Programming○ Fund Raising
1:55 – 3:05 p.m.	Switch to second breakout session
3:20 – 4:30 pm	Switch to third breakout session
4:30 – 5:00 p.m.	Graduation Evaluation